

Minutes
Board of Supervisors
November 4, 2009

The Board of Supervisors of the Northwest Vermont Solid Waste District held its regular monthly meeting on Wednesday, November 4, 2009 at the District Office, 158 Morse Drive in Georgia, VT.

Board Chair Dave Clark called the meeting to order at 7:10 PM.

Supervisors Present

Jim Lintereur, Bakersfield
Pierre Letourneau, Enosburg
Joyce Tuck, Isle la Motte
Dave Jacobs, No. Hero
Bill Cioffi, St. Albans City
Chris Leach, Swanton

Dave Clark, Fletcher
Paul Lambert, Georgia
Barry Kade, Montgomery
Jim Tomlinson, Richford
Bill Rowe, So. Hero

Supervisors Absent

Gary Lockerby, Alburgh
Fairfield, vacant
Dave Supernault, Sheldon

Berkshire, vacant
Grand Isle, vacant

Others Present

Mike Ewell, Executive Director
John Leddy, Programs Coordinator

Jess Morris, Business Manager

Members of the Public

None

1. **VOTE:** Minutes Board Meeting of October 7, 2009. **Jim Tomlinson moved and Barry Kade seconded approving the minutes as written.** Bill Rowe corrected the spelling of his last name under item 2C. **The vote was all in favor as corrected. The motion is approved.**
2. Old Business.
 - a) Director's Report. Mike referred supervisors to the information in their packets and stated that everything will be discussed under other items.
 - b) Committee Reports. Joyce Tuck stated that the Operations Committee created a wish list of items at their meeting which will be discussed under other business. Bill Rowe stated that the Finance Committee worked that wish list into the budget process and discussed the need to purchase a new skid steer. Dave Clark stated that the Personnel Committee did meet and will be discussed further under Executive Session.
 - c) Financial Report. Jess referred supervisors to the reports in their packets. Jess stated that the next bond payment will be going out in the next week or so.

Bill Rowe asked what the status of Snider is. Mike stated that there will be a meeting of creditors in a couple weeks that he plans on attending in order to state on record that NWSWD is a priority creditor.

Bill Rowe stated that, at the last meeting, he had asked Jess to take a look at the income per ton at drop off sites. He stated that after looking at the reports she gave him, there is some variation on the receipts at the site and that North Hero should be the next site to implement the cash register at.

There was some discussion regarding Duffy and further collection action. Mike spoke about the Chittenden District's process of cash basis at the transfer stations. Mike stated that he would like to see if that could be an option for the District.

3. New Business.

- a) **DISCUSSION AND VOTE:** Purchase of skid steer. Shall the board authorize the Treasurer and staff to proceed with a bid process and purchase of a new skid steer in an amount not to exceed \$28,000.00? Dave Clark stated that this item was discussed at the Finance and Operations committees. There was some discussion regarding the suggestions of the committees. **Bill Cioffi moved and Jim Tomlinson seconded to proceed with the bid process for the purchase of a new skid steer in an amount not to exceed \$28,000.00 and report back to the Board at the next meeting for approval. The vote was all in favor. The motion is approved.**
- b) **DISCUSSION:** Draft FY2011 District Budget. Bill Rowe spoke about discussions of staffing issues and adding two employees. Bill stated that the Finance committee also discussed adding lines for equipment replacement (computers), upgrading the Mack to reduce trips and discussed the idea of creating a reserve for capital equipment replacement, fire/CO detectors, exhaust fans for the warehouse and site/register upgrades.

Bill Cioffi stated that the building improvements line should be \$5,000.00 and stated that any budget surplus should be placed into a capital fund.

Joyce Tuck stated that there was also an addition of training/development for new and existing staff.

Bill Rowe moved and Bill Cioffi seconded to approve the draft FY2011 budget as discussed and to warn a public hearing for 12/2 at 6:30 PM. The vote was all in favor. The motion is approved.

- c) **DISCUSSION:** Meeting Schedule as discussed by Executive Committee. Executive Committee meeting on 11/24 and 1/7; Board meetings on 12/2 and 1/13; other committees TBD. Dave Clark reviewed the Executive Committee and Board meeting schedule. The Finance and Operations Committees agreed to hold a joint meeting on 11/19 at 5 PM.
- d) **DISCUSSION:** (Possible Executive Session) Personnel matters. The Board entered Executive Session at 7:59 PM.

The Board returned to regular session at 8:25 PM.

4. Other Business.

5. Public Comment.
None.

6. Adjourn. There being no further business, the meeting was adjourned at 8:25 PM.