

Minutes
Board of Supervisors
May 6, 2009

The Board of Supervisors of the Northwest Vermont Solid Waste District held its regular monthly meeting on Wednesday, May 6, 2009 at the District Office, 158 Morse Drive in Georgia, VT.

Board Chair Dave Clark called the meeting to order at 7:03 PM.

Supervisors Present

Gary Lockerby, Alburgh	Jim Lintereur, Bakersfield
Pierre Letourneau, Enosburg	Dave Clark, Fletcher
Paul Lamber, Georgia	Joyce Tuck, Isle la Motte
Barry Kade, Montgomery	Jim Tomlinson, Richford
Bill Cioffi, St. Albans City	Dave Supernault, Sheldon
Bill Rowe, So. Hero	

Supervisors Absent

Berkshire, vacant	Fairfield, vacant
Grand Isle, vacant	Dave Jacobs, No. Hero

Others Present

Mike Ewell, Executive Director
Jess Moses, Business Manager

Members of the Public

None

1. **VOTE:** Minutes Board Meeting of April 8, 2009. **Bill Rowe moved and Dave Supernault seconded approving the minutes as written. The vote was all in favor. The motion is approved.**
2. Old Business.
 - a) Director's Report. Mike stated that everything will be covered under other business. Mike stated that the computers and bulbs will be shipping out tomorrow and we will be shipping two paper loads and a cardboard load over the next couple of days.
 - b) Committee Reports. The Executive Committee was the only committee that met. Dave Clark stated that employee evaluations and the evaluation process were discussed; this will be discussed further under other business.

There was some discussion about the Personnel Policies and some suggestions were made. Bill Rowe stated that the evaluation process should be tightened up with both the employee and the supervisor signing the evaluation and that the employee be able to request that it be reviewed by a committee.

There was some discussion regarding computer passwords. It was suggested that all passwords be provided to the Director upon request or be kept in a secure place to be accessed only when needed.

Bill Rowe suggested that the discipline procedures include a potential reduction in pay.

Joyce Tuck stated that the probationary period for disciplinary action should be defined. She suggested that the District should be zero tolerance for drugs and alcohol for anyone operating equipment, not just CDL.

Dave Clark stated that the Admin Committee should meet before the next regular meeting. The personnel policy should be on the next agenda for discussion and possible vote.

- c) Financial Report. Jess stated that the payables have been mostly cleared up and that she will be making calls to 2 haulers on aged receivables.

Jess and Dave Clark spoke briefly about the first special collections in Georgia and Fletcher.

Jess stated that she had spoken with Judy Smith at Peoples Trust and that there will be no problem rolling the line of credit with the same terms as current.

Bill Cioffi asked about the Robitaille account. Jess stated that nothing has come in since the initial \$2500 payment. Mike stated that he has followed up with no response.

3. New Business.

- a) **DISCUSSION:** New position (Operations Coordinator) Introduction. Mike stated that John started at the Swanton hazardous waste collection and that he started in the office on Monday. Mike stated that he will also be working the hazardous waste collections in Montgomery and St. Albans this weekend.
- b) **DISCUSSION:** Town of Swanton vote to rejoin District, process, timing. Mike spoke about the HHW contract with APT for Swanton and stated that Swanton is using grant money to join the District. There was some discussion as to why the District is paying for the collection before Swanton is a member of the District.
- c) **DISCUSSION:** District event schedule. Personnel and equipment needs, local commitments. Mike stated that the events will require equipment and personnel from the towns.
- d) **DISCUSSION:** (Possible Executive Session) Legal matters, Montgomery drop off, Robitaille Trucking, Personnel. The Board moved to Executive Session at 8:13 PM.

The Board returned to the regular meeting at 8:54 PM.

4. Other Business. None.

5. Public Comment. None.

6. Adjourn. There being no further business, the meeting was adjourned at 8:54 PM.