

Minutes  
Board of Supervisors  
July 14, 2010

The Board of Supervisors of the Northwest Vermont Solid Waste District held its regular monthly meeting on Wednesday, July 14, 2010 at the District Office, 158 Morse Drive in Georgia, VT.

Board Chair Bill Rowe called the meeting to order at 7:02 PM.

**Supervisors Present**

Dave Clark, Fletcher

Joyce Tuck, Isle la Motte

Jim Tomlinson, Richford

Bill Rowe, So. Hero

Paul Lambert, Georgia

Barry Kade, Montgomery

Bill Cioffi, St. Albans City

Chris Leach, Swanton

**Supervisors Absent**

Gary Lockerby, Alburgh

Berkshire, vacant

Fairfield, vacant

Dave Jacobs, No. Hero

Jim Lintereur, Bakersfield

Pierre Letourneau, Enosburg

Grand Isle, vacant

Dave Supernault, Sheldon

**Others Present**

Mike Ewell

**Members of the Public**

None

1. **VOTE:** Minutes of Board meeting of June 2, 2010. **Jim Tomlinson moved and Joyce Tuck seconded approving the minutes as written. The vote was all in favor. The motion is approved.**
2. Old Business.
  - a) Executive Director's Report. Mike referred members to the information in their packets. Bill Rowe asked if there was an update on the tubing. Mike stated that he was not aware if anything came back. Jim Tomlinson read paragraph from John's report. Barry Kade asked about price and Bill Rowe stated that he spoke to John and that he hasn't heard anything back yet.

Jim Tomlinson mentioned Highfields. Bill Rowe spoke about amount District could provide and stated that it should include in-kind contributions.
  - b) Committee Reports. Operations - Joyce stated that most of what was discussed has been covered under the Director's report. Joyce spoke about Mack upgrades and

trailer purchase and stated that the Executive committee authorized selling both dump trailers and the enclosed trailer to cover overage in budget of \$1,500.

Finance - Bill Cioffi stated that there was no meeting and that we do not have all data on receivables or payables for year end. Bill Cioffi spoke about receivables and stated that the fiscal year appears to end in decent shape. Bill Rowe suggested that the Board take a look at current budget based on ending FY10.

Personnel – Dave Clark stated that the committee met twice and would reserve further discussion for Executive Session under New Business.

Admin – Barry Kade stated that there was no meeting.

- c) Financial Report. Bill Rowe stated that Bill Cioffi summarized previously. It was requested that the Board packets be sent out as one PDF and Barry Kade stated that Jess doesn't have the ability.
- d) **DISCUSSION (tabled item from June):** District's interim and long-term plans around enforcement. Paul Lambert stated that he asked for the item to be added to agenda based on feedback from Town of Georgia. Mike spoke about process for enforcement since Barry has been gone. Paul Lambert suggested finding a way to dedicate some time and that there be communication with towns. Bill Rowe stated there will be personnel discussions as well as speaking with existing staff.

### 3. New Business

- a) **DISCUSSION:** Committee meeting schedule and assignments for July. Status on salary structure and evaluation guidelines. Dave Clark stated that the salary structure still needs to be developed.

Bill Rowe set up a recruiting committee to look at potential hires. Barry Kade asked if the committee would be permanent and Bill Rowe answered yes. Dave Clark stated that the staffing reorganization should also include Board and Committee reorganization. The hiring committee will be Joyce Tuck, Dave Clark, Bill Cioffi and Jim Tomlinson. This committee will meet Monday at 4 PM.

- b) **DISCUSSION AND POSSIBLE VOTE (possible Executive Session):** Personnel matters.

The Board entered Executive Session at 8:53 PM to discuss personnel matters involving the Executive Director.

The Board returned to its Regular meeting at 9:05 PM.

**Jim Tomlinson moved and Bill Cioffi seconded to allow Mike to keep his laptop and accessories after transferring all District information. The vote was all in favor. The motion is approved.**

Bill Rowe stated that Mike's last day will be 7/23 and thanked him for his service. Bill Rowe stated that a press release would be issued by the District. Dave Clark stated there will be an event for Mike in late August or early September. Joyce Tuck and Bill Rowe will begin work on the event.

Bill Rowe stated that the committee for search/interview/hiring process for hiring replacement would include Joyce Tuck, Dave Clark, Bill Cioffi and Jim Tomlinson.

Barry Kade moved and Jim Tomlinson seconded that John continue as interim director. Dave Clark stated that pay would be left to Executive Committee for additional interim compensation.

Paul Lambert suggested using an agency for temporary employees. Bill Rowe stated that there was some discussion on hiring the second candidate when the Programs Coordinator position was filled.

4. Other business. None.
5. Public Comment. None.
6. Adjourn. There being no further business the meeting was adjourned at 9:30 PM.