

Minutes
Board of Supervisors
April 7, 2010

The Board of Supervisors of the Northwest Vermont Solid Waste District held its regular monthly meeting on Wednesday, April 7, 2010 at the District Office, 158 Morse Drive in Georgia, VT.

Board Chair Dave Clark called the meeting to order at 7:06 PM.

Supervisors Present

Jim Lintereur, Bakersfield
Paul Lambert, Georgia
Barry Kade, Montgomery
Bill Cioffi, St. Albans City
Bill Rowe, So. Hero

Dave Clark, Fletcher
Joyce Tuck, Isle la Motte
Jim Tomlinson, Richford
Dave Supernault, Sheldon
Chris Leach, Swanton

Supervisors Absent

Gary Lockerby, Alburgh
Pierre Letourneau, Enosburg
Grand Isle, vacant

Berkshire, vacant
Fairfield, vacant
Dave Jacobs, No. Hero

Others Present

Jess Morris, Business Manager
John Leddy, Acting Director
Mike Ewell

Members of the Public

None

Board Chair Dave Clark called the meeting to order at 7:06 PM.

The Board moved to the Regular Meeting under Item 4 New Business. Nancy Patch spoke about the forest management plan for the Sheldon land. She stated that she would send an electronic copy to each supervisor so that they could respond directly to her with questions. She also suggested gathering some Supervisors to meet with her to walk the property so that she could better explain the plans for harvesting timber.

The Board returned to the Annual Meeting at 7:29 PM.

District Annual Meeting

1. District Officer Elections: Chair, Vice-Chair, Treasurer and Clerk. Barry Kade nominated Dave Clark for Chair and Dave Clark nominated Bill Rowe for Chair. The vote by paper ballot was 2 for Dave Clark, 7 for Bill Rowe and 1 blank.

Dave Supernault nominated Jess Morris for Treasurer. The vote was all in favor.

Barry Kade nominated Mike Ewell for Clerk. The vote was all in favor.

Bill Rowe nominated Dave Clark for Vice-Chair. The vote was all in favor.

2. Other Business. Jess asked that all Supervisors sign the new Resolution for the bank.

Regular Board Meeting

1. **VOTE:** Minutes of Board meeting of March 3, 2010. **Dave Clark moved and Dave Supernault seconded approving the minutes adding Dave Supernault as absent for March. The vote was all in favor. The motion is approved.**

2. Old Business

- a) Executive Director's Report. John referred Supervisors to the information in their packets. He spoke briefly about the E-waste Stewardship bill and stated that it is awaiting the Governor's signature and, if signed, would be enacted in July 2011.

Barry Kade questioned limitations on expanding programs at Georgia facility based on Act 250 or purchase agreement. Mike stated that the Town would require a permit, but that it would be considered a minor amendment to Act 250.

- b) Committee Reports. Barry Kade stated that the Admin Committee finalized the last two job descriptions and the Drop-off wage increase which would all be covered under other business.

Joyce Tuck stated that the Operations Committee discussed items A and B under new business as well as solar power options at drop-off sites and wish lists/timelines for equipment and maintenance.

Dave Clark stated that the Executive Committee discussed the agenda and personnel issues which will be covered under other business.

Bill Cioffi stated that Jess created a projection for year end budget. He stated that the surcharge revenue does reflect the allowance for Robitaille as well as the line of credit being paid off and stated that we should end the year with a positive.

- c) Financial Report. Jess stated that she sent all reports out to the Finance Committee and created the projection based on questions from them.

Chris Leach asked if the State cutbacks would have an impact on the District. Jess stated that the grants for the next fiscal year have already been awarded and the risk is low that the District would be affected.

Jim Tomlinson asked about the entity that was to replace ANR. Mike stated that it didn't go anywhere.

- d) **DISCUSSION AND VOTE:** (Tabled Item from February 3, 2010) Shall the Board authorize an increase in the starting wage for Drop-off Attendants to \$9/hour and authorize an increase for all employees making less than \$9/hour to \$9/hour effective 4/3/10 (enc. 5)? Dave Clark moved and Dave Supernault seconded to bring the item off the table. Barry Kade spoke about the Admin Committee's discussions and stated that they are in favor given the cost to the District is negligible and the fact that these are who the public sees. **Barry Kade moved and Bill Cioffi seconded that the Board authorize an increase in the starting wage for Drop-off Attendants to \$9/hour and authorize an increase for all employees making less than \$9/hour to \$9/hour effective 4/3/10.** Dave Clark stated that these increases would take us to 7/1 when the Admin Committee would have a salary structure set up for the next fiscal year. **The vote was all in favor. The motion is approved.**

3. New Business

- a) **DISCUSSION AND VOTE:** Shall the Board authorize the new fee structure at Drop-off Sites as proposed by the Operations Committee; no charge for recycling, \$1 user fee, current bag pricing? **Jim Tomlinson moved and Joyce Tuck seconded to approve the new fee structure at Drop-off Sites as proposed by the Operations Committee; no charge for recycling, \$1 user fee, and current bag pricing effective May 1st.** Mike stated that he did receive complaints from the attendants in St. Albans. **The vote was all in favor. The motion is approved.**
- b) **DISCUSSION AND VOTE:** Shall the Board authorize the Chair and Treasurer to execute necessary documents with Handy GMC to make an even trade on current Dodge Ram truck for a 2005 GMC G3500 cube van (to include 2 new front tires, new brakes and at least a 6 month/6,000 mile power train warranty) as discussed by the Operations Committee? **Bill Cioffi moved and Joyce Tuck seconded to authorize the Chair and Treasurer to execute necessary documents with Handy GMC to make an even trade on current Dodge Ram truck for a 2005 GMC G3500 cube van (to include 2 new front tires, new brakes and at least a 6 month/6,000 mile power train warranty) as discussed by the Operations Committee.** Joyce stated that the cube van would be more cost effective and more efficient. **The vote was all in favor. The motion is approved.**
- c) **DISCUSSION AND VOTE:** Shall the Board approve the Primary Truck Driver and Operations Coordinator job descriptions as presented? **Barry Kade moved and Joyce Tuck seconded to approve the Primary Truck Driver and Operations Coordinator job descriptions as presented.** There was some discussion regarding additional duties and it was decided that the job descriptions could be annotated when the time comes to fill the positions. **The vote was all in favor. The motion is approved.**

- d) **DISCUSSION AND POSSIBLE VOTE (possible Executive Session):** Personnel matters.

The Board entered Executive Session at 8:28 PM.

The Board returned to its Regular meeting at 9:05 PM.

Barry Kade moved and Jim Lintereur seconded to maintain current status of Executive Director and Acting Director until 6/30/10. The vote was all in favor. The motion is approved. Dave Clark moved and Jim Lintereur seconded that the Executive Committee would conduct an evaluation covering 2009 based on current Executive Director job description no later than 4/29/10.

Mike stated that he prepared a memo to the Personnel Committee and stated that the evaluation process has not been created by the Admin Committee yet. He also stated that the self evaluation he created had not been responded to and he would like it incorporated into the evaluation.

Jim Lintereur stated that the job description doesn't preclude the current format for evaluation.

Mike questioned being evaluated on a job description that had been created at the end of the period of which he is to be evaluated on. Barry Kade stated that the job description is based on what Mike provided to the Board as his current job duties.

Barry Kade moved and Jim Lintereur seconded to amend that part of the evaluation be a response to the self evaluation. The vote was all in favor. The motion is approved.

4. Other business. Paul Lambert suggested that the Board discuss interim and long term plans around enforcement.

Bill Cioffi questioned that the Sheldon land is being used for ATV trails as mentioned by Nancy Patch. Barry Kade suggested that be kept in mind when the Board does the walk through of the land with Nancy Patch.

5. Public Comment.
6. Adjourn. There being no further business the meeting was adjourned at 9:21 PM.