

NWSWD is Now Hiring

Executive Director

Operations Coordinator

The Northwest Vermont Solid Waste Management District is currently seeking to fill two positions, Executive Director and Operations Coordinator.

The Executive Director directs and manages all District administrative and operational activities. The Executive Director's overall responsibility is to provide leadership for District staff; to cultivate relationships and provide outreach that facilitates community participation, project development, short and long-range planning. This employee is responsible for financial oversight as directed by the District Board of Supervisors.

The Operations Coordinator facilitates all aspects of District operational activities that involve the direct management and movement of materials for all District Programs. This employee must demonstrate skilled technical and manual operation of vehicles and heavy equipment including baler and skid steer.

Detailed job descriptions are available here for Executive Director and here for Operations Coordinator or by contacting John Leddy at 524-5986 or coordinator@nswd.org

To apply, please send a confidential cover letter, personal resume and three references to:

NWSWD, 158 Morse Drive, Fairfax, VT 05454

or they may also be emailed to coordinator@nswd.org.

Resume review will begin on August 6, 2010.

The Northwest Vermont Solid Waste Management District is an equal opportunity employer.